



# TEST ADDS

As part of our efforts to improve the service we provide to you, we are streamlining the process for requesting **Test Adds** to samples. These requests should be **faxed** to us on the dedicated number: **07 858 0793**. This will enable us to maintain an audit trail of all requests and should help us to deal with these requests more promptly.

Please make it clear on the form that this is a test addition and not an original request, and ensure the fax includes the following information:

- Patient Name
- Patient NHI
- Patient Date of Birth
- Date of original request
- Additional tests required

We suggest that a printed form from your computer system may be the easiest way to generate these test add forms and it may be possible to have them faxed directly from your computer.

If for any reason a test cannot be added due to the instability of an analyte we will put out a report informing you of this and we will also telephone you to let you know.

If you have any queries or concerns with this change in our service, please do not hesitate to contact me on 07 858 0795 extn 7892.

Lucy Woodford  
Head of Department, Specimen Services  
Pathlab Waikato

Please note: All Clinical Updates are now on the Clinician page on our website.  
[www.pathlab.co.nz](http://www.pathlab.co.nz)

If you haven't received this via email, and would like to, please forward your details to:  
[info@pathlab.co.nz](mailto:info@pathlab.co.nz)